



Employment and Labor Law Bylaws

ARTICLE I: IDENTIFICATION

1.1 NAME. This organization shall be known as the "Employment and Labor Law Section of the State Bar of Arizona."

1.2 PURPOSE. The purpose of this Section shall be to enhance the quality of practice in the area of labor and employment law so as to substantively, procedurally, and ethically provide the representation to clients while providing a personally and professionally satisfying experience for practitioners in this area of law.

ARTICLE II. MEMBERSHIP

2.1 ENROLLMENT. Any member of the State Bar of Arizona shall be eligible for membership in the Section. The sole prerequisite to membership shall be the payment of the dues imposed on Section members for the current fiscal year pursuant to ARTICLE II, Section 2 of these Bylaws.

2.2 DUES. The State Bar of Arizona shall have the right to assess annual Section membership dues upon each member of the Section.

ARTICLE III. OFFICERS AND DUTIES OF OFFICERS

3.1 OFFICERS. The officers of the Section shall be as follows: Chair, Chair-Elect, Treasurer, Secretary, up to six Members Elected At Large, and an Ex-Officio member, who shall be the immediate Past Chair.

3.2 CHAIR. The Chair, as chief executive officer, shall preside at all meetings of the Section and of the Executive Committee and have such other executive powers and perform such other duties as are not inconsistent with these Bylaws or with the Bylaws of the State Bar of Arizona and the State Bar Act.

3.3 CHAIR-ELECT. The Chair-Elect shall perform all the duties of the Chair during the latter's absence or inability to act, and when so acting, shall have all the power of, and be subject to all the restrictions upon the Chair. The Chair-Elect shall have such other powers and perform such other

duties not inconsistent with these Bylaws as from time to time may be prescribed by the Chair or by the Executive Committee.

3.4 TREASURER. The Treasurer shall be responsible to oversee and safeguard the Section's funds that are assessed and collected by the State Bar of Arizona, to assist in the preparation of the Section budget, to monitor the financial statements prepared by the State Bar of Arizona for the Section, and to report the Section's financial status to the Executive Committee.

3.5 SECRETARY. The Secretary shall be responsible for the taking of minutes at each meeting of the Section and the Executive Committee, and the transcription and the distribution of such minutes to the members of the Section.

3.6 TERM. The term of office of each of the officers shall commence at the close of the State Bar Annual Convention.

ARTICLE IV: EXECUTIVE COMMITTEE

4.1 MEMBERSHIP. There shall be an Executive Committee composed of all the officers of the Section.

4.2 DUTIES. The Executive Committee shall supervise and direct the affairs and determine the policies of the Section, subject to and in accordance with these Bylaws, the Bylaws of the State Bar of Arizona and the State Bar Act.

4.4 MEETINGS. The Executive Committee may act at a meeting duly called or by a poll of each member of the Executive Committee. A majority of the Executive Committee shall constitute a quorum to transact business. Meetings shall be called by the Chair or may be called by a majority of the Executive Committee, and written notice of such meetings shall be given to members of the Executive Committee not less than one day prior to such meeting. A poll of the members of the Executive Committee shall be conducted by the Chair by telephone and/or by mail.

ARTICLE V: COMMITTEES

5.1 COMMITTEES. The Executive Committee shall have the power to designate the standing committees of the Section and their Chair.

5.2 MEMBERS. The members of the committees shall be selected by the Chair of such committees from among members of the Section.

5.3 TERM. The Chair or Chair and the members of the committees shall serve at the pleasure of the Executive Committee.

ARTICLE VI: MEETING OF MEMBERS

6.1 MEETINGS. The Section shall hold the annual meeting of its members at the annual convention of the State Bar of Arizona, the exact time and place to be determined by the Executive Committee, during each year. Special meetings of the members may be called by the Chair, Chair-Elect, or by a majority of the members of the Executive Committee.

6.2 NOTICES. Notice of the time and place of all meetings shall be given to all members of the Section at least five business days prior thereto.

6.3 QUORUM. Ten members shall constitute a quorum for the transaction of business at any meeting of the Section.

6.4 ORDER. All meetings of the Section shall be conducted in accordance with Robert's "Rules of Order."

ARTICLE VII: ELECTIONS

7.1 TIME. The Section shall hold a regular annual election for the election of officers, except for the office of Chair, which shall automatically be filled by the Chair-Elect. The date of the regular annual election shall be at the annual meeting.

7.2 NOMINATING COMMITTEE. There shall be a Nominating Committee which shall be comprised of the officers of the Section. The Nominating Committee shall nominate one or more members of the Section for each of the officer positions provided for in Article III, Section 1. The members of the Section shall be notified of such nominations in the notice of Annual Meeting as provided for in Article VI, Section 2.

7.3 ADDITIONAL NOMINATIONS. Additional nominations for any office may be made at the annual meeting.

7.4 VOTES TO ELECT. A plurality of votes cast shall elect. In case two or more candidates for one office shall receive an equal number of votes, a second ballot shall be taken immediately.

7.5 VACANCIES. Any vacancy on the Executive Committee may be filled by the Executive Committee.

ARTICLE VIII: AMENDMENTS TO BYLAWS

These bylaws may be amended at any meeting of the members of the Section called for that purpose by a two-thirds vote of the members present, subject, nevertheless, to the further approval of any such amendment by the Board of Governors of the State Bar of Arizona.

Updated for gender neutral language 2/96